

MINUTES

Special Meeting of the
City of Somerset
City Council
Tuesday, March 25, 2008
7360 E. 6th Street, Municipal Building

Members Present

Fred Gonzales, Mayor
Diane Cuellar, Mayor Pro Tem
Leroy Vidales, Alderman
Dennis Scholl, Alderman
Randy Rosas, Alderman

Staff Present

Melissa Gonzalez, City Administrator
Ellen Hicks, City Clerk/Treasurer

I. Call to Order

Mayor Gonzales, presiding, called the meeting to order at 6:02 p.m. Ellen Hicks, City Clerk, called the roll. Aldr. Wilson was absent.

II. New Business

A. Discussion and/or Action on Accepting Resignation of Ellen Hicks, City Clerk

After discussion, MOTION BY ALDR. SCHOLL SECONDED BY ALDR. ROSAS TO ACCEPT THE RESIGNATION OF THE CITY CLERK. Vote taken. MOTION CARRIED 4-0. FOR (CUELLAR, VIDALES, SCHOLL, ROSAS)

B. Discussion and/or Action on Declaring a Vacancy and Authorization to Advertise

MOTION BY ALDR. ROSAS SECONDED BY ALDR. SCHOLL TO DECLARE THE VACANCY AND AUTHORIZE ADVERTISEMENT. Discussion followed on length of advertising, any problems during the replacement procedures, elections, job description for the City Clerk and hiring from within and without. City Administrator, Melissa Gonzalez, stated that Rebecca, the Administrative Assistant, will be named interim City Clerk. The job description should be available by next Council Meeting. Vote taken. MOTION CARRIED 4-0. FOR (CUELLAR, VIDALES, SCHOLL, ROSAS)

C. Discussion and/or Action on Updating the City's Signature Card with Texas Community Bank


The Council felt the City Administrator should be the new signer. MOTION BY ALDR. CUELLAR SECONDED BY ALDR. SCHOLL TO ADD THE CITY ADMINISTRATOR AS A SIGNER ON CITY ACCOUNTS. Vote taken. MOTION CARRIED 4-0. FOR (CUELLAR, VIDALES, SCHOLL, ROSAS). At this point, Mayor Gonzales asked Ellen Hicks, City Clerk, to

come forward. She was presented with a plaque of appreciation from the City. Those present added their thanks and best wishes.

III. Adjournment

With no further business, MOTION BY ALDR. CUELLAR SECONDED BY ALDR. ROSAS TO ADJOURN. Council voted unanimously to adjourn at 6:35 p.m. A reception followed the meeting.

Attest:


Fred Gonzales, Mayor


Ellen Hicks, City Clerk/Treasurer